

## A "COMPLETE" UNIT PLAN FOR INSTRUCTION

Students please note: Unit Plans are frameworks for rich learning experiences, not scripts from which to teach. Many variations are appropriate and expected. This outline is a guide to the essential elements of a plan. Topics, grade levels, teaching styles, and learner needs will influence your planning.

- **Identification Information**
  - title
  - grade/class/course
  - dates
  - teachers' name
  - school
  
- **Overview**
  - what type of unit is this—author, thematic, etc.
  - what is the topic
  - what is the central emphasis of unit, from what perspective
  - how content will be presented and, what major approaches or projects will be involved
  - what literature is involved (examples)
  - how are all language arts included
  
- **Rationale**
  - how does this unit address student needs and interests
  - how does this unit connect to other units (past or future)
  - why this content to reach these objectives
  - why these activities and/or strategies to address these objectives
  - what are the links to provincial curriculum/Program of Studies
  
- **Resources/Materials**  
(Draft list may not be incomplete)
  - resource texts
  - teaching Resources/Materials (videos, etc.)
  - literature included
  - websites consulted and used
  
- **Objectives/Goals**  
(Final plan may include revisions)
  - related provincial curriculum/Program of Studies
  - intended learning outcomes for unit
  
- **Learning Activities and Instructional Strategies**  
(Draft may be incomplete to be adapted to student needs)
  - Introductory
    - describe students' first exposure to unit
    - activities to introduce topic, goals, requirements, and literature
    - activities for building background knowledge/experiences

### Developmental/On-Going

- in what learning activities will students be involved? (describe primary activities/strategies)
- what are major requirements for unit? (May be separate section or Appendix)
- if workshop approach, what are routines and/or on-going learning activities? (May be Appendix)

### Culminating

- how will content and skills of unit be pulled together to apply unit learning and achieve closure?
- Assessment and Evaluation Plan**  
(Draft to include plan: Final to include examples)
  - plan how to determine student learning and future instructional needs
  - include tests, checklists, and marking schemes for major requirements (may be appendices)
  - plan for student evaluation of unit learning, that is, student reflection on unit
- Extension Enrichment/Special Considerations/Differentiated Instruction**
  - how can this unit be altered to provide for individual or small group instructional needs for diverse students?
- Connections to Other Areas of Curriculum and/or Other Language Units**  
(Draft may be incomplete)
  - how does learning in this unit link to goals in other curriculum areas or to the previous or next language unit?
  - use concept map to illustrate if appropriate
  - show connections to technology outcomes if appropriate
- Plan for accompanying bulletin board/display**
  - include a picture or samples as appropriate
- Reflections**
  - In **draft** show
    - evaluation of potential unit success and possible short-comings
  - In **final** show
    - evaluation of unit planning and teaching
    - evaluation of student learning
- Lessons Plans**
  - include the plans that were developed to deliver this unit

### **Appendices**

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|--------------------------|-------------------------------------|
| A. Lesson Plans          | C. Other Teaching Resources         |
| B. Evaluation Instrument | D. Student Exemplars (if available) |